

GURU NANAK DEV ENGG. COLLEGE, LUDHIANA
Examination Branch

No. COE/137/287

Dated: 27/04/2026

Following is the Schedule for filling and submission of (Regular and Reappear) Examination forms (UG & PG) for End Semester Examinations May-2026.

Link for Onroll (Regular): <https://academics.gndec.ac.in/>

Link for Non-Onroll (Reappear): https://academics.gndec.ac.in/ex_portal/

A) Important Instructions for Regular Students

a) For Students Who Paid College Fees (up to 24-04-2026)

1. Examination forms have been automatically filled. The fee for regular examination is included in the semester fee. However, the reappear examination form will be filled by them in their login after paying requisite fee as per the instructions mentioned below.

2. View fee status in your login:

- Control Panel → View Detail → "Semester Fee Received Status": Received

3. View Exam Form status in your login:

- Control Panel → Exam Form Status

Note: It is the responsibility of each student to check examination form status well in time and in case of any discrepancy, same must be brought in the notice of academics incharge /HOD immediately of concerned department and must get the issue resolved through proper channel. If complaint regarding discrepancy in examination form is received after due date, then fine will be charged as per college rules.

b) Special Cases: PMSS, J&K, and TFW Scholarship Schemes

Examination forms will be received by the Examination Branch after fee confirmation from the Accounts Branch.

c) For Students with Pending College Fees (Non-Scholarship Cases)

They will fill their Examination Forms in their logins

Note: They will not be able to fill the examination form without paying college fees.

B) FEE DETAIL (Reappear Examination)

Rs. 1200/- per semester (For UG & PG Admission Batch 2018, 2019, 2020 & 2021)

Rs. 1800/- per semester (For UG & PG Admission Batch 2022)

Rs. 1800/- per semester (For UG Admission Batch 2023)

Rs. 2300/- per semester (For PG Admission Batch 2023)

Rs. 2800/- per semester (For UG & PG Admission Batch 2024)

Rs. 3300/- per semester (For UG & PG Admission Batch 2025 onwards)

C) INSTRUCTIONS FOR FORM FILLING AND REGULATIONS FOR PAYING LATE FEE

Fill the regular/Reappear examination form in your login as per the schedule below.

1. Regular and Reappear Candidates (without fine: 27-04-2026 to 04-05-2026 (up to 4:00pm))

Examination Branch / DNB / KSK
[Signature]

2. Late fee (Regular and Reappear Candidates):

Late Fee	Schedule of Examination form submission
Late fee of Rs. 1,000/-	05-05-2026 to 04:00 pm of 08-05-2026
Late fee of Rs. 2,000/-	09-05-2026 to 04:00 pm of 13-05-2026
Late fee of Rs. 5,000/-	14-05-2026 to 04:00 pm of 16-05-2026 (with the permission of Principal)

D) Correction fee (for already submitted Reappear examination form)

Rs.700/- (for correction in the subjects of already filled semester)

Rs.700 + Reappear examination form fee + late fee fine if applicable (for adding subject of the semester not filled earlier).

For unlocking of exam form contact the Exam coordinator of the department before the last date of exam form submission. No request will be accepted after the notified dates.

Note: Late fee will apply for correction also as per above dates.

NOTE


1. All candidates, except regular students who have already paid their college fees, shall submit and lock their Examination form using their login credential at <https://academics.gndec.ac.in/> through the tab "Exam Form Status".

2. Complaints regarding the form submission / locking received by the examination branch through the department will be entertained only if received before the last date, otherwise fine will be charged as per rule.

3. After successfully submitting and locking the examination form, students can view the received status of the examination form in their login again through the tab "Exam Form Status". The exam form received status must be

'Yes' for all the courses.

4. For fee-related queries/issues, contact the Accounts Branch.


Controller of Examination
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1. Distribution: -
2. Principal - for information please
3. All HOD's for information and to display on Notice Boards
4. Dean (Academics) *Y*
5. Chairman (Automation Committee) for n.a.
6. Supdt. (Account)