

**GURU NANAK DEV ENGINEERING COLLEGE, LUDHIANA**  
**(ACADEMIC SECTION)**

Ref. No. AS/23/504

Dated: 13-09-2023

**CIRCULAR**

**Registration Process for the Course Detention (July-Dec, 2023)**

Students who are detained in various subjects to fill the detention registration form and submit the same in the respective department along with the fees of Rs. 1500/- for on-roll students and Rs. 2000/- for eligible ex-students so as to appear in ESE Nov-2023. Further details are as follows:-

Form Submission	Date
without fine	23.08.2023
with fine of Rs. 1000/-	30.08.2023
with fine of Rs. 2500/-	06.09.2023
with fine of Rs. 5000/- with recommendations of concerned HoD and permission of the Principal	13.09.2023

Students should pay the registration fee through Demand Draft in favor of **Principal, Guru Nanak Dev Engineering College, Ludhiana**. In case of inability to submit the demand draft, the students can pay the registration fee through online mode with the following bank details:

Bank Name	<b>Punjab &amp; Sind Bank</b>
Account Holder Name	<b>Principal, Guru Nanak Dev Engineering College, Ludhiana</b>
Account Number	<b>00211000050614</b>
IFSC Code	<b>PSIB0000021</b>
Branch Name	<b>Gill Branch, Gill, Ludhiana - 141006</b>

**Note:**

1. Departments are requested to submit the detainee registration forms along with fees slips (DD/Online fee receipts) of the students to the Academic Section within 3 working days from the last date of the form submission.
2. Departments must ensure that the student is eligible to fill the detainee registration form before sending it to the Academic Section.
3. No form will be entertained after 13.09.2023.
4. Students can download the detainee registration form from the below mentioned link or by scanning the given QR Code

<https://tinyurl.com/35jxx39r>



  
13/9  
Assistant Registrar

Encl. Detainee registration form

**Distribution:**

1. Principal – for information
2. Dean Academic – for information
3. CoE – for information
4. All HoDs – to inform the concerned students
5. AR (Accounts) – for information
6. Office Copy
7. Mr. Ajay Verma - (Clerk, Academic Section) – to upload on apps.gndec.ac.in

1. DNB/website  
2. Mentors

1. ADK / H. KSK  
kindly make the detained students get enrolled before







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**ACADEMIC-SECTION**

**REGISTRATION FORM RELATED TO COURSE DETENTION**

FILL THE FORM IN CAPITAL LETTERS ONLY

Program (B.Tech. / M.Tech./ MBA/ MCA/BBA/BCA/B.Voc – Interior Design)				
Name of the Student				
Father's Name				
Branch		Mobile No.		
College Roll No.		University Roll No.		
Session (e.g. Jan-June 2020)				
Whether branch up-gradation/ Migration/ Re-admission? If yes, give details				
Description of Detained Subjects:				
To be filled by the student			To be filled by the Dept. Official	
Sem.	Subject Code	Full name of the subject	Subject offered by the Dept. in this semester (Yes/ No)	Sign of authorized Dept. Official
Details of Deposited Fee (INR 1500 per subject for on-roll students) (INR 2000 per subject for Ex-students)			No. of Subjects _____ Amount: INR _____ DD No. _____ Dated _____	

**Note:** 1. Students must submit this form through respective department HOD for the detained subjects of 2<sup>nd</sup> year onwards. This form for the detained subjects of 1<sup>st</sup> year must be submitted through HOD Applied Sciences.

2. All subjects of 1<sup>st</sup>/ 2<sup>nd</sup> semester have been changed/ syllabus revised from July, 2018 onwards. Therefore, HOD Applied Sciences is requested to allow detention clearing cases with respect to old schemes (2017 or earlier) for all subjects as a special case.

3. Before submitting the fee, the students are advised to check their latest previous results properly with the details of concerned subject-codes and subject-titles. Dept. Exam Coordinators are requested to verify the submitted information by the student before forwarding this form to the academic section.

4. If fee is being paid online, attach the proof (Slip(s) of UTR/Reference No./Transaction ID etc.)

Dated \_\_\_\_\_

Signature of Student

Verified by Dept. Exam Coordinator

Signature of HOD



